Paragraph Coherence: Avoiding Redundancies

For this activity, you will need to sit at one of the computers here in the Writing and Reading Center, and you will need to print for this activity. Please be sure you have the money to print at the end of this activity before beginning.

1. Go to a computer and find the “Writing Applications” icon on the desktop. If you need help locating the icon, please call a lab aide to help you. When you have located the icon, double-click on it.
3. The page you see next will look like the diagram below. Click on “Index.”

4. From this menu, scroll down and choose the lesson entitled “Concise Sentences.”
5. Read this lesson, taking notes as you feel the need.
6. Answer the following questions about the reading:
   a. What is a redundancy?
   b. Name two intensifiers that ought to be eliminated from your writing.
   c. What is expletive construction?
   d. Why should you eliminate phrases such as “due to the fact that” from your writing?
   e. What is a cliché?
   f. What is a euphemism?
g. Why should clichés and euphemisms be eliminated from your writing?

7. When you have finished answering the questions, STOP. If you have any questions or had trouble answering any of the questions, take time to visit an instructor or a tutor and get help before continuing.

Once you are ready to continue, go on to #8.

8. Complete “Exercise on Writing Concise Sentences,” found at the bottom of the reading, and print your answers when you are done.

9. Review your answers with an instructor or tutor in the WRC. Have that person sign and date this sheet.

Instructor/Tutor signature  Date

10. Return this completed, signed sheet to your instructor.