Writing and Reading Center Orientation

The WRC is an integral part of the English composition classes here at RCC, so it is important to be familiar with the Center and the resources available. Your mission is to investigate the WRC: look for posted information, examine the website, peruse your syllabus, interview the staff and instructors on duty, and inspect the resources. When you have discovered the answers to the questions below, double-check your facts with an instructor on duty (get a signature to confirm) and then report on your findings (directions on reverse side).

1. How many hours per week on average should I spend at the WRC? 

2. How many hours do I need by the end of the semester? 

3. What hours is the WRC open on Thursdays? 

4. What hours is the WRC open on Saturdays? 

5. What is the policy regarding cell phones, food, and drinks? 

6. How do I log in & out? What item do I need to bring with me? 

7. How can I check my completed lab hours? 

8. When is tutoring available & how do I sign up? (Ask front desk) 

9. Name one resource available in the tutoring room (aside from tutors). 

10. How can I prepare for an instructor conference? (Ask instructor on duty) 

Continued on reverse side.
Riverside Community College District
Writing Reading Center
Directed Learning Activity 60.28 A

11. Name two workshop topics offered at the WRC:
   a. 
   b. 

12. Where are the month-long workshop schedules available?

13. Name two Writing Applications available on all WRC computer terminals.
   a. 
   b. 

14. What are DLAs?

15. What does WRC worksheet #11 help me practice?

16. Where is the answer key for the WRC worksheets?

17. How do I print documents at the WRC? (Ask lab aide)

STOP

Stop here and check your work with an instructor on duty before moving on. Attach a confirmation sheet or get a signature below:

Instructor Signature ............................................... Date 

SLO: N/A